

MINUTES of the 16th meeting of the ICH NGO Forum Steering Committee

Zoom meeting, 13 December 2020, 16–16:45 (Paris time)

Present: Jorge Gustavo Caicedo, Naila Ceribašić, Donghwan Choi, Kaloyan Nikolov, Meg Nömgård, Reme Sakr

Absent: Butholezwe Kgosi Nyathi

Agenda:

1. Welcome, opening of the meeting
2. Adoption of the agenda
3. Approval of minutes of the 15th meeting of the Steering Committee
4. Other business
5. Closing of the meeting

1. Welcome, opening of the meeting

Nömgård opened and chaired the meeting. Sakr is in the process of recovering from COVID-19. The members shared their thoughts about the ongoing programme of the Forum connected to 15.COM (including the issue of pre-registration for voting, and the agenda of upcoming GA), and about the work of the Steering Committee during the last year.

2. Adoption of the agenda

The agenda was adopted.

3. Approval of minutes of the 15th meeting of the Steering Committee

The minutes were approved. Choi will make translation into French. Ceribašić will send the English version to Gabriele Desiderio, who will publish it at the Forum's website.

4. Other business

No other business was raised.

5. Closing of the meeting

Nömgård thanked all members and closed the meeting at 16:50.

Minutes drafted by Ceribašić on 13 December 2020; approved by the Steering Committee on 13 December 2020, followed by their publication on the ICH NGO Forum website; translation into French made by Choi.