

MINUTES of the 1st meeting of the ICH NGO Forum Steering Committee

Bogota, 13 December 2019, 10:15–11:15

Present: Jorge Gustavo Caicedo, Naila Ceribašić, Dong Hwan Choi, Butholezwe Kgosi Nyathi, Kaloyan Nikolov, Meg Nömgård, Reme Sakr

Agenda:

1. Selection of officers of the newly elected Steering Committee
2. Division of labour among members of the SC in reference to adopted framework plan of the ICH NGO Forum for 2020
3. ICH NGO Forum Intervention at 14.COM 15
4. Other business

1. Selection of officers of the newly elected Steering Committee

The Steering Committee agreed that the following members will serve as the officers until the next General Assembly of the ICH NGO Forum (as stipulated in art. 27 of the Bylaws): Meg Nömgård – Chair, Jorge Gustavo Caicedo – Vice-Chair, Naila Ceribašić – Secretary, Dong Hwan Choi – Treasurer. Their responsibilities are explained in art. 27 of the Bylaws.

2. Division of labour among members of the SC in reference to adopted framework plan of the ICH NGO Forum for 2020

The following members of the Steering Committee took responsibility in coordinating the following *aspects of the work of the Committee that deserve greater attention*, as identified at the General Meeting of ICH NGO Forum on 12 December 2019:

- (i) more intensive work to enhance regional network – members of the Committee from under-represented regions II (Kaloyan Nikolov), III (Jorge Gustavo Caicedo), V.a (Butholezwe Kgosi Nyathi) and V.b (Reme Sakr); coordination of the overall work: Reme Sakr;
- (ii) improvement of contact with the Secretariat of the Convention – Meg Nömgård, assisted by Naila Ceribašić;
- (iii) improvement of contact with the chairs of the Working Groups – Kaloyan Nikolov;
- (iv) improvement of contact with Category 2 centres – Dong Hwan Choi;
- (v) availability of all official texts in both English and French, and general communications preferably in both languages – Naila Ceribašić for English versions of the texts and communications, and Dong Hwan Choi for their translation into French;

(vi) updating and adequacy of information available on ICH NGO Forum website and social media platforms – Butholezwe Kgosi Nyathi (for the website and social media) and Kaloyan Nikolov (for social media and the Forum’s channel on YouTube), both in collaboration with Gabriele Desiderio;

(vii) adequate solution for the Forum’s bank account – Dong Hwan Choi.

As for the *main projects* of the ICH NGO Forum, endorsed by the framework plan at the General Meeting of ICH NGO Forum on 12 December 2019, the members of the Committee responsible for coordinating the development of these projects are the following:

(i) *ICH NGO Forum Capacity-building and Symposium on Saturday and Sunday prior to 15.COM* – Jorge Gustavo Caicedo for overall organization; Meg Nömgård for overall fundraising; Naila Ceribašić for the capacity-building on Saturday; Reme Sakr in collaboration with programme coordinator Albert van den Zeijden for the symposium on Sunday;

(ii) *ICH NGO Forum Report on the state of safeguarding ICH in Latin America and the Caribbean, and the role of ICH NGOs in safeguarding processes* – Jorge Gustavo Caicedo;

(iii) Programme attached to the *General Assembly of States Parties to the Convention* in June 2020 in Paris – Butholezwe Kgosi Nyathi, assisted by Meg Nömgård and Naila Ceribašić;

(iv) Participation in the mapping of ICH NGOs – to be decided at the next meeting of the Committee. (Note: The Forum is not specifically mentioned in decision 14.COM 15 that was adopted on 14 December, but the Committee decided to include NGO report as a separate agenda item of 15.COM. The preparation of this report will surely be one of the Forum’s major projects in 2020).

3. ICH NGO Forum Intervention at 14.COM 15

The members of the Committee discussed the draft prepared by Naila Ceribašić, and helped with amendments and improvements of formulations.

4. Other business

No other business was raised.

Minutes drafted by Naila Ceribašić on 6 January 2020; approved by the Steering Committee on 22 January 2020, followed by their publication on the ICH NGO Forum website.