

ICH NGO FORUM STEERING COMMITTEE

Minutes of meeting: 23 April, 2018- 3:30 PM

AGEND A ITEM	POINT OF DISCUSSION	OUTCOME
1	Next SC Skype meeting	Next SC meeting scheduled for 14/05/2018 3:00 PM Paris time
2	Communication, IT, Database	<p>Order of communications to Forum via email:</p> <ul style="list-style-type: none"> 1- Call for NGO presentations at 7GA (ASAP) 2- Newsletter 3- 'Jorge' call <p>- Ananya will add last details to call for NGO presentations at 7GA and coordinate with Secretariat on this matter. Léonce will translate to French. Gabriele will design and prepare for distribution.</p> <p>- Jorge's proposed call must be emailed before 7GA to be able to discuss the results during the Forum meeting. Email will be sent to entire mailing list, not only known accredited NGOs. Jorge to conduct last edits and send back to SC.</p> <p>-Jorge to coordinate with Gabriele and CICS to build and manage a comprehensive database, as well as to start working with block chains as a better way to manage data.</p> <p>- Newsletter is almost ready, Jorge to translate to French.</p>

		Should be emailed preferably a week after 7GA call.
3	Follow up Association	<p>Eastern Europe representative is non-responsive to allocated Treasurer duties, as well as a general inactivity in SC meetings. Jorijn to email member with SC in copy in order to officially communicate situation.</p> <p>- SC members suggested Jorijn carry on accounting duties until the end of the year, however, Jorijn would prefer not to. Alternative solutions must be decided</p>
4	2018 SC Elections	<p>- Election Board have begun their work with only 2 members. A call will be emailed out inviting members outside of Group 1 to join the Board.</p> <p>- Ananya will email Election Board to enquire whether they will be attending 7GA.</p>
5	Inter-alia Working Group	NGO workshop to discuss inter-alia role of NGOs to be scheduled for 7 June after GA meeting. Jorijn to prepare concept and organise workshop.
6	Working Groups	Jorge proposed 2 new working groups: ICH & Youngsters and ICH in emergencies. Despite current WGs being inactive, these new ones will be included in the 'Jorge' call so NGOs may consider them as an area of interest or expertise.
7	Funding	After the initial funding offer from Indonesia during 12.COM, no further communications have happened. Jorijn will coordinate with Ananya on this matter to reconnect with Indonesia.
8	7GA	Ananya to coordinate preparation regarding NGO presentation. Jorijn to coordinate communication with Secretariat. Jorijn and Ananya keep in touch.

9	13.COM	Ananya to communicate structure of NGO symposium and the support required from host country for 13.COM.
10	IMP	Syria Trust for Development to attend September meeting on behalf of SC.