

11 October 2017

key points Steering Committee meeting Skype session

present: Léonce, Antoine, Diego, Jorijn, Ananya

-> some amendments on minutes 30 september > Jorijn sends some (see below)

1. ELECTIONS:

Diego sent proposal regarding the questions of Laurier:

6 members in SC with 1 representative for each region > 3 regions to elect; 3 to stay.

To stay: For Asia-Pacific: Ananya, for Africa: Léonce, for Europe: Jorijn;

+ the seats from Latin America, Arab Region and Eastern Europe are to be elected

- All SC members agree with proposal Diego formulated.

- other questions: were decided at the 11COM NGO meeting, so can just be followed as

- For future elections raise the issue that as well candidates for SC as for election board should prove their

- preference for Foru address Gabre

or else special address for election process

2. Showcase / Welcome session on NGO Forum @ 12.COM,

On Monday 4th December in Jeju, between 12.30 and 5.30 in a public space of the 12COM Venue, we wish to set up a Showcase / Welcome session on NGO Forum and NGOs, open and visible for all 12COM participants. In this event, we wish to present on one hand NGO Forum in general + on other hand offer space and occasion to individual NGOs to present their own contributions to ICH work and Convention's implementation = important to show off the activities of the Forum and the NGOs contributions worldwide to the Convention

-> Situation: Jorijn explains (cfr email this week) she would rather not be the coordinator/organizer of this moment because already much to coordinate during 12COM, CAP etc >> Therefore question to SC members: Can someone else coordinate? Or: if no one else really can take care, then maybe should we better decide NOT to organize it?

-> Decision after discussion:

We decide to continue the organization of this session.

The work is redirected: Ananya is first contact point in charge of this moment, and Diego will assist.

+ In the preparing conversations and emails keep Jorijn in cc for sake of being up to date with all arrangements.

Overview of work to be done for it:

1. fill out the form for side event (see email UNESCO <c.varnet@unesco.org> forwarded by Jorijn) and send it back to UNESCO + communication on this with Secretariat > Ananya (& Diego and jorijn in cc)

2. Prepare print presentation on the Forum: roll-up? posters? textile banners? -> preference to make a roll-up/banner to re-use + program on a poster

> Diego texts > Ananya graphic and print > + Jorijn will forward email of Jin (CHF) on possible print companies at Jeju if considered easier (India will be cheaper, but then Ananya needs to take in luggage)

3. Prepare a communication/ call to individual NGOs to bring their own material for that moment (adapted to the space indications and facilities -like tables etc- once we will receive answer via UNESCO secretariat on the space and facilities we well be able to use for this side event

+ then send a call via email to all NGOs registered at 12COM (via a newsletter/Gabriele?) >

Ananya/Diego?

4. other?

3. Buttons for NGOs visibility

- Jorijn prepares and brings to Jeju
- 200 buttons

4. EXPENDITURES for 12.COM for the Forum? : invoice to NGO Forum association > direct invoice, or invoice afterwards when our NGO pays the invoices first at national level

5. Contact Indonesia about their support for regional working group: Food?

On to do list Diego, soon follow up

6. French interpretation at NGO activities:

Léonce in charge: contact French Embassy and Alliance Française

7. Jorijn sent draft newsletter and has re-worked with suggestions of SC

Léonce translates today. Gabriele will send out next week.

+ update: registration for CAP will also be communicated (in newsletter + via special email to all pre-registered participants)

8. - Diego made point on NGO Forum at UNESCO executive board; + asked UNESCO NGO Liaison committee to publish information note on the activities of the ICH NGO Forum

9. ethical principles NGOs

In view of working group at 12COM, Antoine started with exercise on the UNESCO 12 principles to be adapted to NGO context > simplified version of the principles + adding NGO perspective

10. Next Skype is on Friday October 27., 12.30 pm Paris time