

Minutes Meeting Skype Meeting Steering Committee 11 January 2017

1. Association: We discussed next steps for formalization of the association like signing the documents and opening of bank account.

2. Election Committee: An email will be sent to members of ICH NGO forums asking for candidates of the election committee from regions which have not yet nominated along with relevant documents.

3. Website and newsletter : Newsletters and all documents and reports from [11.COM](#) to be published in the ICH NGO Forum website by end January/early February.
on website and make up and send newsletter

4. Capacity Building:

- ICHCAP will revert on possibilities of support for NGO *Conference* on networking and challenges prior to [12.COM](#) being planned at the Jeju islands.
- Follow up email for support will be sent to UAE by Diego.
- Jorijn has sent elaborate email on capacity building projects to the UNESCO Secretariat. We are waiting for feedback from Tim Curtis who was away in Australia till January 24th.
- Indonesia will support a preparatory workshop in Europe for the Capacity Building program with NGOs. Proposed dates are April 4 (afternoon) and April 5. Venue will be facilitated at UNESCO Le Fontenoy office through Indonesia delegation. 10 participants are expected. This will include the Steering Committee members to be present are Joanne , Jorijn and Diego. Members of ICH NGO Capacity Building Working Group and delegate from Indonesia. Proposed facilitators are Harriet Deacon and one more person. Jorijn will send invitations while Diego will follow up with Indonesia.

5. Heritage Alive;

- Eivind Falk and Heritage Alive working group has proposed a publication with articles shared on traditional medicines. ICHCAP has confirmed support.

6 OTHER ISSUES: Newsletter will give a call for volunteers for support for French Translation. Database on ICH NGOs will be targeted prior t o [12.COM](#).